

**Athens Downtown Development Authority
Board of Directors Meeting
Thursday, December 16, 2021
2:00pm-3:00pm
Gameday Building Conference Room**

REGULAR MEETING

MEMBERS PRESENT: Linda Ford, David Lynn, Jason Leonard, Mike Hamby, Kelly Girtz, and Drew Dekle

OTHERS PRESENT: Greg Sowell, Rachel Swartz, Rebekah Branch, and Tyler Leslie

1. **Approval of Minutes** – Mike Hamby motioned to approve the minutes from October 4, 2021. Drew Dekle seconded. Motion approved.

2. **Public Input** – none

3. **Community Reports**

- **CVB** – none
- **Chamber** – none
- **DABA** – none

4. **Directors' Report**

Planning and Outreach

- A. **Georgia Cities Foundation Loan Application** – The board temporarily appointed Drew Dekle as Chairman and excused Jason Leonard from discussion. Georgia Cities Foundation partners with Downtown Development Authorities as a facilitator for downtown projects. Jason Leonard, owner of Spirits on Washington is requesting funds from the GCF Revolving Loan Fund program to purchase the property at 318 E Washington St. Mike Hamby moved to approve the request to partner with Jason Leonard/Spirits on Washington to apply for a GCF Revolving Loan fund and authorizes the Directors and Chairman to execute all paperwork necessary to complete the application. Kelly Girtz seconded. The board unanimously approved the motion.

- B. **Clayton Street Construction** – David Lynn shared with the board a memorandum that contains updates on the Clayton Streetscape Improvements.
- C. **The Globe Reach Grant** – Tyler Leslie with Character Built submitted a Reach Grant application requesting \$10,000 in matching funds for The Globe at 199 N. Lumpkin St. The project includes new flooring, ceiling, and reframing. Mike Hamby motioned to conditionally approve the grant pending approval from the Reach Grant committee.
- D. **Resolution/Amendment with Kirby Glaze** – Mike Hamby motioned to extend the POA with Kirby Glaze until March 31, 2022. Drew Dekle seconded. Motion passed. Kirby Glaze will be giving a presentation on the parking deck/senior housing project in February 2022.

Business Services

- E. **2022 Holiday Schedule** - The ADDA adopts a holiday calendar with nine paid holidays. The holidays include New Year’s Day, Martin Luther King, Jr., Day, Memorial Day, Independence Day, Labor Day, Thanksgiving (Thursday and Friday), and Christmas Holidays (Friday and Monday). Mike Hamby motioned to approve the holiday schedule for 2022 and Drew Dekle seconded. Motion passed.
 - F. **2022 Board Meeting Calendar** - ADDA regular board meetings are scheduled to be held the second Thursday of the month. Meetings begin at 2:00pm. Drew Dekle motioned to approve the ADDA meeting schedule and Kelly Girtz seconded. Motion passed.
 - G. **COVID Retention Payment** – Athens-Clarke County government employees will be receiving COVID Retention Payments from federal funds. Linda Ford explained to the board that many of our employees from the Parking office and ADDA also worked through COVID. ADDA does have some salary savings due to lower staff count and could offer a Retention Payment to those that worked through COVID and are currently employed with DAPS/ADDA. Mike Hamby motion to move forward with a COVID Retention Payment, but asked ADDA attorney Greg Sowell research the process to do so. Kelly Girtz seconded. Motion passed.
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- 5. **Financial Report** – Linda Ford presented the November parking summary to the board.
 - 6. **Suggested Topics for following month’s meeting** – Mike Hamby would like to look into paying our appointed board members a stipend. Drew Dekle would like to see more vendors or markets using College Square.
 - 7. **Adjourn** – Kelly Girtz motioned to adjourn, and Drew Dekle seconded. Meeting adjourned at 2:47pm. The next meeting is scheduled for January 13 at 2:00pm. Location TBD.

Jason Leonard, Board Chair

Linda Ford, Director of Business Services

David Lynn, Director of Planning and Outreach